



\* There are additional steps for tenured/tenure-eligible/multi-year/continuing/continuing-eligible faculty and professionals

\*\* Required Attachments: Offer Letter, Application, Resume/CV cover letter  
(If required in Career Track), any required documents for non-competitive hires  
(Non-competitive Selection Policy <http://www.hr.arizona.edu/policy/117>)

\*\*\* Completed electronic I-9 routes separately from New Hire Request and involves additional approvals

Contact Systems Control for questions regarding approvals