UAccess Analytics and Security Roles
Enterprise Applications Security Team (EAST)

Need to Know Someone’s Security Roles or Information about a Role?

The security dashboard in Analytics contains the answer.
- It’s easy
- It’s fast
- It’s accurate

Just follow these steps:
1. Log into Analytics.
2. Select “Security” under Dashboards.
3. Navigate to the “All Roles” tab.
4. Type the person’s “NetID” and select the “Apply” button (alternatively, you can enter “Last Name”).
5. The list of the person’s roles will appear.
6. Select the up/down arrow to see ALL roles.
7. Select the export link to save the data.

UAccess Analytics Security Dashboard

How to Determine the Navigation for Requesting a Specific Role in APT

Knowing the proper navigation to use when requesting a role in APT makes the process so much easier. The security dashboard in Analytics contains that information.

1. Log into Analytics.
2. Select “Security” under Dashboards.
3. Navigate to the “All Roles” tab.
4. Type part or all of the functional role name in the “Func Role” OR type part or all of the technical role name in the “Tech Role” field box then select the “Apply” button.
5. The list of all users containing those descriptions will appear along with all users of the role.
6. Find the role listed in the “Technical Role” column then select the link.
7. A new page will open in your browser.
8. Displayed in the section named “Path” is the navigation you use in the APT in order to request that role.
9. Some roles can be requested through multiple paths of the APT and can be part of a composite. To view the roles contained in the composite, continue drilling down into the path.

How to Determine the Training Requirements for a Role

To view prerequisite and training requirements just follow these steps:
1. Log into Analytics.
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3. Navigate to the “All Roles” tab.
4. Type part or all of the functional role name in the “Func Role” OR type part or all of the technical role name in the “Tech Role” field box then select the “Apply” button.
5. The list of all users with that role will appear.
6. Find the role listed in the “Technical Role” column and select it.
7. A new page will open in your browser.
8. Any prerequisite and/or training requirements will be listed in the section named “Prerequisites and Training”.

For prereq and online courses, select the links to enroll and start the training. For department training, email the trainer to request a training session.

Contacts

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