Using the All Roles Dashboard in UAccess Analytics

*Dashboards > My Analytics > Security > All Roles*

The primary purpose of the All Roles Dashboard is to provide visibility into the Roles held by Employees for all UAccess Systems. The dashboard can assist departments and colleges in access request and monitoring tasks for administrative access for UAccess Systems. This document provides an overview of the dashboard and common uses.

Roles from the following systems are included in All Roles:

- UAccess Analytics
- UAccess Employee
- UAccess Financials
- UAccess Research
- UAccess Student
- And more

Search for Roles

Several search fields are available at the top of the dashboard which can be used for a variety of search purposes.

- **NetID** – search by NetID for a list of All Roles in UAccess systems for the specified Employee.
- **Dept** – search by Dept ID for a list of all Employees and their Roles for the specified Department. The College or Department Name fields can be used for the same purpose.
- **Technical Role** – search by Technical Role for a list of All Employees with the specified Technical Role.
- **Functional Role** – search by Functional Role for a list of All Employees with the specified Functional Role. The Functional Role name matches that used in the Access Provisioning Tool.

Use a combination of search criteria to limit or narrow the search results.
Reviewing and Understanding Results

- **Sort Order** – For any type of search, the results are sorted by Employee Last Name, Application, and Technical Role.

- **Frequency of Data Refresh** – As with most UAccess Analytics dashboards, the data is one day old. In practical terms, if EAST processed an access request or removal ticket today, the changes will not be reflected in All Roles until tomorrow.

- **Employee Department and Status** – Employee data comes from the UAccess Employee system and is also one day old. **Note**: for Employees with multiple jobs or other unique employment scenarios, only the Primary Department is displayed. To verify specific information regarding an Employee’s department or status, use either the Employee dashboards in UAccess Analytics, or UAccess Employee.

- **Role Information** – Information to assist in managing administrative access to UAccess systems and requesting access has been provided.
  - **Technical Role** refers to the name of the Role as used by the Application to connect Users to Roles.
    - To see more information about a Role, click the Technical Role link, which opens a new window to the Role Detail dashboard (see next page).
  - **Functional Role** refers to the business functional name for the given Technical Role. The Functional name can be matched to the Role names used in the Access Provisioning Tool.
Role Detail dashboard

The Role Detail dashboard contains the following sections:

- **Description** – Displays a detailed functional description of the role, and is the same description displayed in the Access Provisioning Tool.
- **Prerequisites and Training Requirements** – Displays relevant prerequisites and training, including links to online courses, training scheduling sites, or other training contact information.
- **APT Request Options** – Displays the path(s) by which the Role may be requested in the Access Provisioning Tool. For some roles, there are multiple paths. Use the descriptions given to determine which Role or Composite is most appropriate for the User in question.
  - Where Composites are shown, click the APT Path to open the Composite Detail dashboard in a new window. This dashboard displays the Roles granted as part of that Composite.