



Office of the Registrar

# Enrollment Verification Request

Requesting an Enrollment Verification

# Step 1

## Enrollment Verification Request

---

### Safari®

Take the following steps to disable pop-up blockers:

- Click the Safari menu.
- Select Preferences from the drop-down.
- Click Websites.
- Click Pop-up Windows located on the left side.
- Click the drop-down next to Lexis Advance and select Allow.
- Close and reopen Safari.

iPhone or iPad iOS

- Open the Settings app in iOS and go to Safari.
- Under the General Safari settings, toggle the switch next to "Block Pop-ups" to the OFF position to disable the popup blocker.

### Firefox®

Take the following steps to disable pop-up blockers:

- Click the Open menu button (three bars) in the upper-right corner.
- Click Options or Preferences.
- Select Privacy & Security on the left.
- Uncheck Block pop-up windows to disable the pop-up blocker.
- Close and relaunch Firefox

### Chrome®

Take the following steps to disable pop-up blockers:

- Click the Chrome menu button.
- Note: The button is on the upper-right of the browser and is indicated by three dots.

- Select Settings.

At the bottom of the page, click Advanced.

Note: If Advanced is already selected, additional options will be available below it.

Under Privacy and security, click **Site settings**.

- Click Popups-ups and redirects.
- Click Blocked (recommended).

Note: After the popup blocker is disabled, the option will show as enabled and display **Allowed**.

### Internet Explorer®

Take the following steps to disable pop-up blockers:

- Click Tools or the gear icon.
- Click Internet options.
- Click the Privacy tab.
- Uncheck Turn on Pop-up Blocker.
- Click OK.

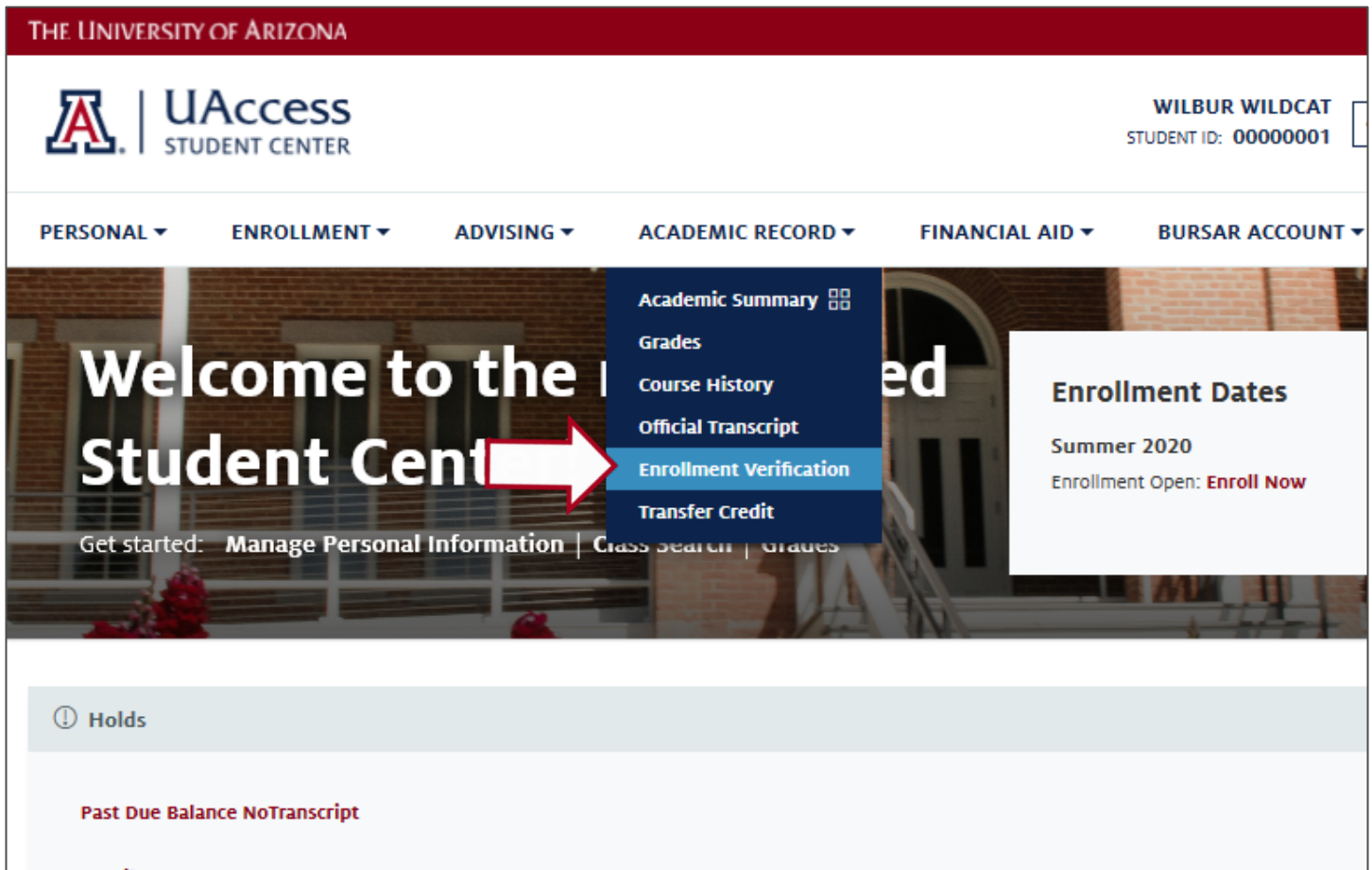


Use instructions above to disable pop-up blocker from your favorite internet browser.

- Instructions provided by <http://lexisnexis.custhelp.com>

## Step 2

## Enrollment Verification Request



The screenshot shows the UAccess Student Center interface. At the top, the University of Arizona logo and 'UAccess STUDENT CENTER' are visible on the left, and the user's name 'WILBUR WILDCAT' and 'STUDENT ID: 00000001' are on the right. A navigation bar contains links for PERSONAL, ENROLLMENT, ADVISING, ACADEMIC RECORD, FINANCIAL AID, and BURSAR ACCOUNT. The 'ACADEMIC RECORD' menu is open, showing options: Academic Summary, Grades, Course History, Official Transcript, Enrollment Verification (highlighted in blue), and Transfer Credit. A red arrow points to the 'Enrollment Verification' option. Below the navigation bar, a banner reads 'Welcome to the UAccess Student Center' with a red arrow pointing to the 'Enrollment Verification' option. To the right, an 'Enrollment Dates' box shows 'Summer 2020' and 'Enrollment Open: Enroll Now'. Below the banner, a 'Holds' section is visible with a 'Past Due Balance NoTranscript' message.



Navigate to the **Academic Record** menu

Click on **Enrollment Verification**

**UAccess**  
STUDENT CENTER

PERSONAL ▾ ENROLLMENT ▾ ADVISING ▾ ACADEMIC RECORD ▾ FINANCIAL AID ▾

## Enrollment Verification

**Select Processing Options**

Allow to Print from My Browse ▾

Academic Institution The University of Arizona ▾

Include My Program and Plan

Include My Earned Degrees

Include My Term and Cum GPA

Select desired term or leave blank for all terms

Submit



Select from the available processing options.

Select the **desired term** for your Enrollment Verification or leave blank to include all terms.

Click **Submit**

# Step 4

# Enrollment Verification Request

Enrollment Verification

The University of Arizona  
Tucson, AZ 85721  
United States

United States

Enrollment Verification as of May 27, 2020

Name: Wilbur Wildcat ID Nbr: 00000001

Current Program of Study

Career	Academic Program	Exp Comp Dt
Undergraduate	Eller College of Management	12/18/2020

Academic Plan	Degree	Declare Dt	Sub-Plan
Economics	BA	08/10/2018	

Enrollment History

Term	Career	Begin Date	End Date	Units	Status
Summer 2020	UGRD	05/18/2020	08/21/2020	6.00	Half-Time

Cancel Printer Friendly Version



Click **Printer Friendly Version** to print

- Ensure your browser's pop up blocker is disabled

Click **Cancel** to return the previous page



Office of the Registrar

**We hope you found  
this tutorial helpful!**

If you need additional support,  
please contact us at:

reghelp@arizona.edu

520-621-3113

For more information, visit our website:

***<https://www.registrar.arizona.edu>***