



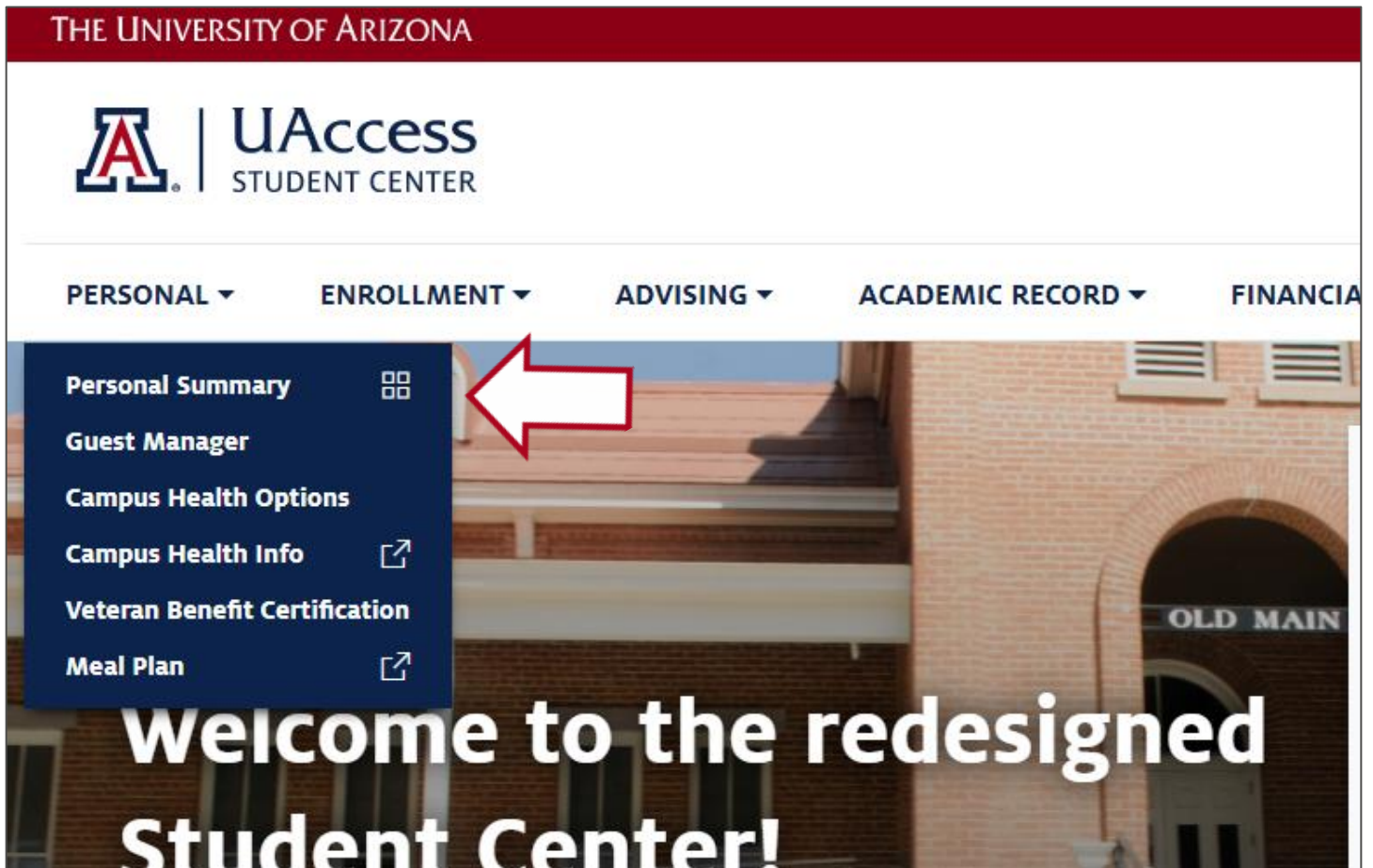
Office of the Registrar

Manage FERPA/Directory Restrictions

Learn how to manage your Directory
FERPA restrictions

Step 1

Manage FERPA Restrictions



Navigate to the **Personal** menu and click on **Personal Summary**

Step 2

Manage FERPA Restrictions

Accessibility Status
You currently have accessibility mode disabled

Accessibility Mode

What would you like to do?


Demographic Information
View the demographic information on file for you

Other Actions

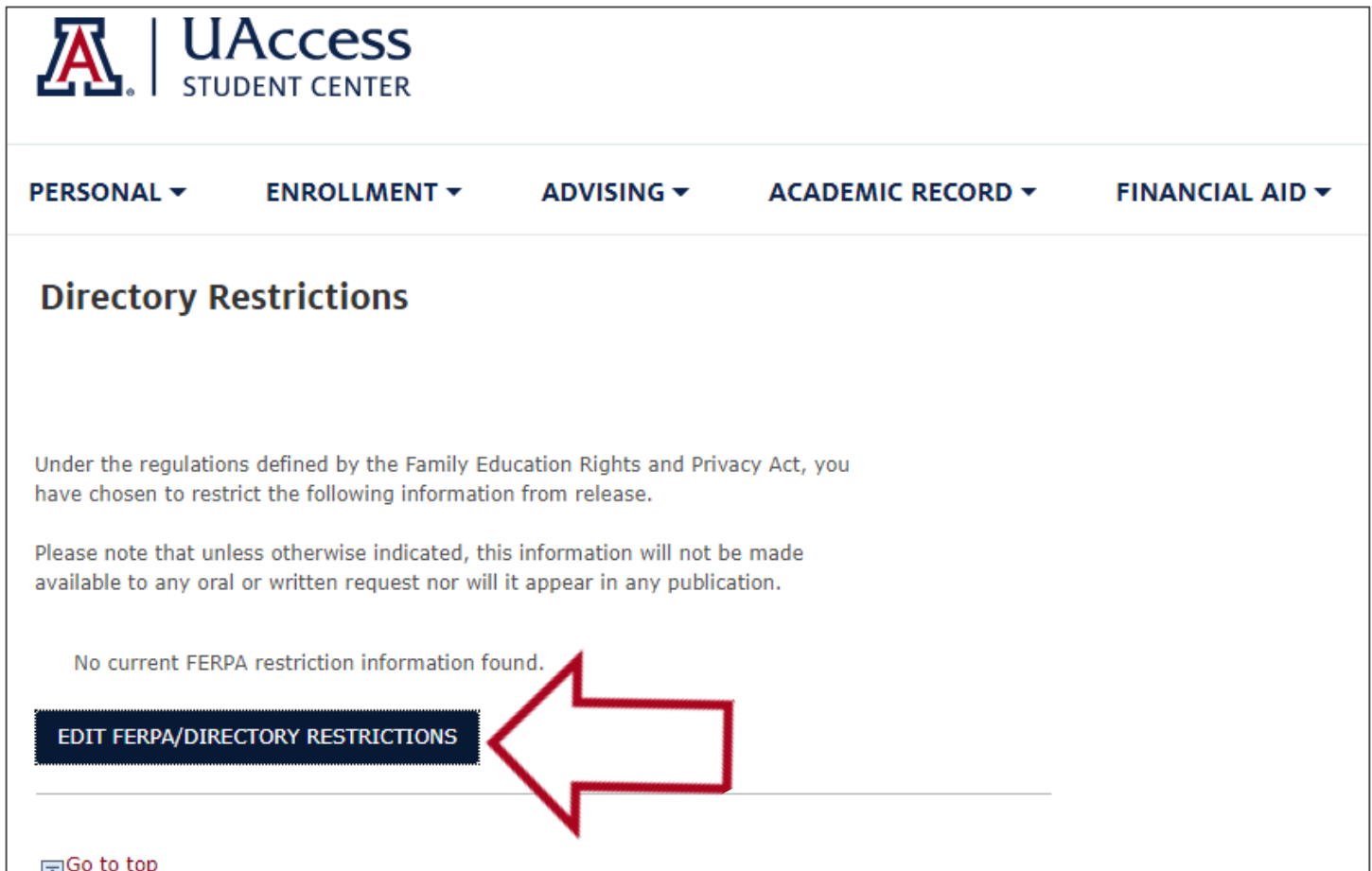
Lawful Presence
Verify your VLP status

Directory Restrictions
Manage your FERPA/Directory restrictions

Ethnicity
Voluntary self identification of race or ethnicity



On the Personal Information Summary Page, click the **Directory Restrictions** box



UAccess
STUDENT CENTER

PERSONAL ▾ ENROLLMENT ▾ ADVISING ▾ ACADEMIC RECORD ▾ FINANCIAL AID ▾

Directory Restrictions

Under the regulations defined by the Family Education Rights and Privacy Act, you have chosen to restrict the following information from release.

Please note that unless otherwise indicated, this information will not be made available to any oral or written request nor will it appear in any publication.

No current FERPA restriction information found.

[EDIT FERPA/DIRECTORY RESTRICTIONS](#)

[Go to top](#)



On the Directory Restrictions page, click on the **Edit FERPA/Directory Restrictions** button

Step 4

Manage FERPA Restrictions

Directory Restrictions

[Edit FERPA/Directory Restrictions](#) [Explain](#)

RESTRICT ALL FIELDS **RELEASE ALL RESTRICTIONS**

Restriction Categories

Addresses

RESTRICT ALL **RELEASE ALL**

Restrict

<input type="checkbox"/>	Mailing	
<input type="checkbox"/>	Permanent	

Email Addresses

RESTRICT ALL **RELEASE ALL**

Restrict

<input type="checkbox"/>	UA Official	
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On the Directory Restrictions page, check the box next to the piece of information you wish to restrict access to.

Select **Explain** for an explanation of FERPA restrictions.

Step 5

Manage FERPA Restrictions

The screenshot displays a web interface for managing FERPA restrictions. It is organized into three main sections: Primary, Personal Data, and Phones. Each section has a 'RESTRICT ALL' and a 'RELEASE ALL' button. Below each section is a 'Restrict' table with checkboxes and labels. A 'SAVE' button is located at the bottom left, and a link 'Return to FERPA Restrictions Summary' is at the bottom right. Red arrows highlight the 'SAVE' button and the return link.

Primary	
<input type="checkbox"/>	Primary

Personal Data

Restrict	
<input type="checkbox"/>	Date of Birth

Phones

Restrict	
<input type="checkbox"/>	Cell
<input type="checkbox"/>	Home

SAVE [Return to FERPA Restrictions Summary](#)



Click the **Save** button to save your selections

Select **Return to FERPA Restrictions Summary**



Office of the Registrar

**We hope you found
this tutorial helpful!**

**If you need additional support,
please contact us at:**

reghelp@email.arizona.edu

520-621-3113

For more information, visit our website:

<https://www.registrar.arizona.edu/students>